

TOCKENHAM PARISH COUNCIL

November 2024

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Wednesday 6th November 2024** at 7:00p.m. in the Village Hall.

Emily Bourne

Emily Bourne
Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Reports from Wiltshire Councillor

AGENDA

- 1. Apologies for absence.**
- 2. Declaration(s) of Interest** - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.
- 3. Minutes** – Members had previously been circulated with the draft minutes and notes. The Council to approve as a true record the Minutes of the Parish Council Meeting held on 4th September 2024.
- 4. Defibrillator Awareness Training – 13th January 2025 at 2pm** (Appendix A)
Councillors are asked whether they would like to attend the training on Monday 13th January 2025 at 2pm at Tockenham Village Hall.
- 5. Clerk's Report**
All previously circulated, items sent for information only and will not be discussed at meeting unless any queries:-
 - Town and Parish Council Update – 6th September 2024
 - Wiltshire Independent Remuneration Panel – 10th September 2024
 - Town and Parish Council Update – 11th September 2024
 - Grant Funding for Wiltshire Businesses & Social Enterprises – 12th September 2024
 - From the PCC's Desk – Keeping Councillors Informed – Issue 4 – 13th September 2024
 - Wiltshire Council Latest News – 13th September 2024

- Update: 'Martyn's Law' Bill Now Progressing – 16th September 2024
- RWB & Cricklade LHFIG Meeting 11/09/24 - Meeting Notes – 16th September 2024
- Wiltshire and Swindon LNRS Update – 18th September 2024
- Owen Dunn's Family Plea for Zombie Knives and Machetes to be Surrendered – 19th September 2024
- Wiltshire Council Latest News – 20th September 2024
- Town and Parish Council Update – 20th September 2024
- Household Support Fund – 22nd September 2024
- Doors Open to Swindon's New Emergency Department – 23rd September 2024
- WALC AGM 2024 – 23rd September 2024
- Placement of your Public Access Trauma Kits – 23rd September 2024
- Temporary Closure of C76 (Part), Tockenham and Brinkworth – 25th September 2024
- Notes for CCG Meeting, 5th September – 25th September 2024
- Empower Your Parish Council with Essential Health & Safety Training - 25th September 2024
- Free Energy Advice Service in Wiltshire – 26th September 2024
- Town and Parish Council Update - 27th September 2024
- Town & Parish Clerk / Council Meeting – 25th Sept. Notes - 30th September 2024
- PCC Publishes Annual Report – 30th September 2024
- Agenda for Royal Wootton Bassett and Cricklade Area Board – 1st October 2024
- WALC – October 2024 Newsletter – 1st October 2024
- Police and Crime Plan Focus Group – 1st October 2024
- A3102 Safer Roads Scheme Information – 2nd October 2024
- Cricklade Community Unpaid Carers Event – 2nd October 2024
- Police and Crime Commission's Annual Report – 2nd October 2024
- TTRN Urgent Closure of C120 (Part), Tockenham – 4th October 2024
- Wiltshire Council Latest News – 4th October 2024
- Town and Parish Update – 4th October 2024
- Wiltshire Council: Ask the Leader Event – 4th October 2024
- Making Wiltshire Safer: Police and Crime Plan 2024-2029 - 7th October 2024
- LNRS Mapping Survey – 8th October 2024
- Wiltshire Council Latest News – 11th October 2024
- Opening of The Dawn Sturgess Inquiry – 11th October 2024
- Next Phase of Right Care Right Person – 11th October 2024
- Town and Parish Council Update – 11th October 2024
- Flood Warden Newsletter – 11th October 2024
- From the PCC's Desk – Keeping Councillors Informed – Issue 5 – 14th October 2024
- WALC Conference – 14th October 2024
- October Newsletter – Lyneham Banks Project – 15th October 2024
- TTRN Urgent Closure of C120 (Part), Clyffe Pypard – 16th October 2024
- Marlborough Flood Fair – 16th October 2024
- RWB & C Community Safety Group Notes – 17th October 2024
- Wiltshire Council Latest News – 18th October 2024
- Town and Parish Council Update – 18th October 2024
- Dawn Sturgess Inquiry – Update – 24th October 2024
- Wiltshire Council Latest News – 25th October 2024
- Town and Parish Council Update – 25th October 2024

- PCC says building confidence is key to ensuring residence feel safe as new ONS stats released – 28th October 2024
- Invitation to Wiltshire Bobby Van Trust's Second Webinar about AI and Financial Crime – 28th October 2024
- Town & Parish precepts Factsheet 2025-26 – 29th October 2024

Other items for discussion; all previously circulated: -

- Minutes for Royal Wootton Bassett and Cricklade Area Board – 16th October 2024 (DK and KW to provide update)
- RWB & C Community Safety Group Notes – 17th October 2024
- WALC Training Bulletin – 21st October 2024
- Neighbourhood County Forum 20th November 2024 – 23rd October 2024 (Councillor attendance; Wednesday 20th November 2024 at 6pm at Police HQ)
- Wiltshire Councillor Derek Walters' Speeding Survey emails – 2 emails both dated 24th October 2024
- Wiltshire Councillor Allison Bucknell's email re the above emails – 25th October 2024

6. Planning

Council to note the following:-

PL/2024/07048 - Full Planning Permission

Tockenham Court Farm, Tockenham, Swindon SN4 7PH

Change of use of an existing agricultural building to equestrian to provide an indoor sand school and stage area.

Short URL: <https://tinyurl.com/y5wtxpsv>

Decision Date: 09/10/2024

Decision: Approve with Conditions

7. Finance and Administration

To consider financial matters; documents circulated to Councillors before meeting.

Council to approve for payment.

Retrospective Items:-

- Radio & medical kit (paid from SSEN Grant) - £191.53
- Ancillary generator equipment (paid from SSEN Grant & precept) - £94.71
- P R Electrical Services - £97.63 for Earth Rod for generators

Invoices to be approved:-

- Village flowers - £40
- Poppy Wreath - £25.50
- ICO – Annual Data Protection Fee - £35 (£40 fee with a £5 reduction by paying with direct debit; to be taken by direct debt on/around 29th November 2024)
- Clerks Salary (including September 2024's additional hours) - £358.93
- HMRC for Clerk's salary £89.78

To note the bank balance £41,956.01 as of 31/10/2024

To discuss recompense to Clerk for Council mobile

8. SEN Grant Application March/April 2025

Councillors asked to consider whether they would like to submit an application.

9. Highway Matters

- Renate Malton's Visit to Tockenham on 25th September 2024; Councillor Kevin Woolnough to provide an update.
- Flood Signs; Councillor Kevin Woolnough to provide an update.
- Brief on 19th September 2024 Wessex Flood Warden course; Councillor Kevin Woolnough to provide an update.

10. Play Area

Update from Councillor Julie Marshall

11. Rights of Way

Update from Councillor Nicholas Polkinghorne

12. Environment

Update from Councillor Richard Walker

- LNRS draft mapping feedback webinar Friday 11th October 2024; Councillor Richard Walker to provide an update.

13. Councillor reports

- Highways Annex table (Appendix B)

14. Draft Budget 2025/26 (Appendix C)

Councillors asked to discuss and approve the draft budget for 2025/26.

15. Christmas Tree Lights Switch On – 6th December 2024

Councillor Kevin Woolnough to provide an update.

16. Shed - maintenance/External step and EMP Locker additions

Councillor Kevin Woolnough to provide an update.

17. Tockenham Parish Council Website – WCAG 2.2 Update

With WCAG 2.2 compliance now coming into force, My Parish Council are updating the 'back-end' code to allow full compliance. There is no cost associated with this.

WCAG 2.2 consists of 86 success criteria, which are pass or fail statements that address accessibility barriers such as low-contrast text, ambiguous anchor text and keyboard accessibility issues.

My Parish Council are offering a Site Audit at a cost of £50 (ex VAT). A pass/fail notification will be received. If assistance with fixes is required, My Parish Council can offer an estimate for the work.

Councillors asked whether they would like My Parish Council to conduct a Site Audit.

18. War Memorial

Councillor Kevin Woolnough to provide an update

19. Date of Next Parish Meeting: 8th January 2025

Dates for future meetings:-

Parish Meeting: 12th March 2025

Annual Parish Meeting: 9th April 2025

Annual General Meeting: 7th May 2025